



Dear Parents and Carers,

## **Re: EYFS Remote Learning during the partial closure of BWA**

I hope you are all well. I don't underestimate the impact the partial closure of BWA will have on so many of you and your children. Some of you will be looking forward to spending this unplanned time with your children and others will be worrying about how to manage work as well as home schooling. Please remember we are here to help you and most importantly do be kind to yourself. We are all human beings trying to do the best we can so don't worry if things don't go as you would like them to.

Before I share the plans we have put in place, I would like to say a very special thank you to the phenomenal staff who have given up their time since the announcement last Wednesday evening to put this in motion, despite it being a holiday period for them. It has been a significant amount of work for us and I am so grateful I had so many staff who did whatever it took to ensure we were liaising with you, putting the plans in place for remote learning as well as planning for the pupils we will have onsite.

After our experience of several bubble closures last term, we have continued to reflect on our remote learning offer. This time it is on a much bigger scale and there are more things to factor in – we hope we have considered most issues but we always welcome your feedback. We haven't had live lessons with EYFS pupils before so this will be a new experience for us. I kindly ask that you continue to be patient with us as we continue to refine and improve our remote learning offer during this partial closure.

As delighted as we are to share our proposed plan for remote learning with you, please be aware that as this schedule is a new timetable it will be continuously reviewed to ensure it is fit for purpose. It is also a trial at BWA and not trust policy. We know that you will be delighted to hear that we plan to offer live lessons daily however we acknowledge that not everyone can attend the live sessions at the times offered for a number of reasons. If this is the case for your family, the remote learning will be sent to you each week so that you can access this at a time that works for you. Any family who need support with WiFi access, or a device, are asked to call or email admin to talk through possible options.

**Proposed Daily Schedule** – For all English Stream classes and Bilingual classes when it is an English Focus week (RB – week beg 11<sup>th</sup> Jan)

Every class will have an individualised timetable – this will be emailed later today for the week ahead.

Pupils should get dressed in their school uniform daily to attend the live lessons. Resources to have to hand are paper, pencil and colouring pens – don't worry if you don't have these though.

1. **'Wake Up, Shake Up'** - Every pupil is invited to take part in 'Wake Up, Shake Up' with Mr Bartlett at 8:30am.
2. **Registration** - We will start every day with a live registration in the morning – see class timetable for the time.
3. **Lesson 1** – 20 mins Maths or English input.
4. **Lesson 2** – 20 mins Maths or English input.
5. Parents are invited to work with on the wider curriculum activities at home as well as have some lunch and take some exercise. The curriculum activities will be sent through the class email and on seesaw.
6. **Lesson 3** - All pupils are expected to return for an afternoon registration. The teacher will lead a whole class reading session. Pupils should have their curriculum work nearby so they can share it if invited to do so.

Please post your child's work on Seesaw daily, this includes their maths work, English work and curriculum work. This will allow the teacher to assess your child's work and offer feedback. It is also a fantastic opportunity for your child to celebrate their work.

You will find the Zoom protocols for parents below. Please read the protocols before joining the Zoom meeting. Due to the age of the pupils, parents are asked to attend these lessons with their child. Every lesson will be locked promptly so please arrive on time. If your child is unable to join the Zoom meeting, please remember that all the lessons have been sent to you on our Belleville Wix Academy home learning document.

### **Class email**

The class email will be in use for you to share any issues you have accessing the online platforms we use.

### **Bug Club (Reception)**

As you know 'Bug Club' is an online reading scheme we use at BWA for all pupils from Reception - KS2. It allows our pupils to access a range of age appropriate books, set by their class teacher, via an iPad or computer etc. During this time of school closure we would ask the your children spend a minimum of 10-15 minutes a day in EY and KS1 and 20-30 minutes a day in KS2 reading from their allocated texts on the platform.

Below is the link to access the platform:

<https://www.activelearnprimary.co.uk/home#pupils>

Your child's username is the first 4 letters of their first name and first 4 letters of their surname - examples below including if your child's first name or surname is less than 4 letters long.

Stephanie Richards  
username: stephrich

Stephanie Lee  
username: stephlee

Tim Richards  
username: timrich

Password and school code for all children is:

**Password:**changeme  
**School code:**jq3c

### **Critical Worker and Vulnerable Pupils Provision**

All families who can access this provision have been contacted. If you haven't had details of the provision, you have not secured a place as we are still waiting for information from you.

Please take care of yourself and each other. I hope you all stay safe and healthy. Try to remember this is time limited so enjoy the precious moments and enjoy learning together. You will do an awesome job!

With my kindest regards,

Miss Henry  
Headteacher

### Nursery virtual learning timetable

Period 1 – 9-9.20	Period 2 – 10.30-10.50	Period 3 – 1.30-1.45
Registration – 5 mins Maths/ Literacy/Phonics	Maths/ Literacy/Phonics	Registration. Feedback on tasks. Story.

### Reception virtual learning timetable

Period 1 – 10-10.25	Period 2 – 12-12.25	Period 3 – 2.30-2.45
Registration – 5 mins Maths/ Literacy/Phonics	Maths/ Literacy/Phonics	Registration. Feedback on tasks. Story.

### Zoom Protocols

**You must read the following Zoom protocols to attend the Zoom lessons. By logging in to the call, you agree to adhere to these protocols.**

#### Joining the call, email and accounts

To join our video call, we will send you an email with the link and password from the school email address.

To use the video link in our email, just click on it. The browser window will open and the first time you use it, it will ask you to download the software.

Our lessons are for the pupils but an adult should be with the child. The room will be locked promptly and will not be reopened once the lessons have started.

These lessons are optional.

#### Safety and privacy

For safety and privacy, we will not record our call with you and no data will be collected or shared other than a simple record of the date, time and who was in attendance on the call.

It is also not acceptable for you to record events e.g. by filming from a phone, or to share them or links/passwords in any way.

Consider the location you join from and what can be seen and heard on screen including in the background. A bedroom is not a suitable space.

#### Zoom security settings

You may have read about problems with video calling software. Zoom has improved its security settings recently.

Our school account has settings that will limit problems with the following issues that you may have heard about:

- Zoom-bombing
- Risk of phishing
- Privacy concerns
- Recordings
- Private Zoom meetings

- Inappropriate content
- Data Protection
- Poor privacy controls and security

To protect you, please can you follow the following guidelines:

- Make sure the joining email is from our school email address; this will prevent any impact from phishing emails where people try to get you to click on a fraudulent email.
- Do not share the meeting details, links or passwords with others

Our staff will follow the expectation that all meetings:

- Must have two members of staff present
- Must have a password
- Must have a 'waiting room' enabled so that the teacher lets people in

If you would like to discuss any of the above points further, please call our school to book a phone call with a senior leader.